

GREENACRES CONSTRUCTION SAFETY COMMITTEE
MINUTES for
June 12, 2019

- **Introductions and Purpose of the Committee - Stuart Matthey**

Present:

Stuart Matthey - Assistant Superintendent for Business and Facilities	Sharon Hill - Principal
Sharon De Lorenzo - Assistant Principal	John Trenholm - Director of Facilities
Mike Paterra - Associate Director of Facilities	Nick Miller - Teacher
Joan Farella - Teacher	Lynne Torrey - Teacher
Carole Phillips - Teacher	Collette Martin - Teacher
German Garcia - Head Custodian	Mike Spedalieri- Chief of Safety Security and Emergency Management
Sgt. David Rosa - Scarsdale Police	Josh Ringel - Village of Scarsdale
Rachel Krisbergh - Parent	Madelyn Landauer - Parent
Resa Lamadore - School Secretary	Mike Spedalieri - Chief SSEM

- **Project Update - Stuart Matthey, Gary Gonzalez, John Trenholm**

- **Bids & Contractors**

Construction Work Hours: 7:00 am - 4:00 pm (possibly 5:00 pm). Later if required.

Contractor submitted materials list are being reviewed by architects and approved. Once approved, then items can be purchased. Concrete and steel are priority items.

Rok Built, the general contractor, is focusing on safety and security of the project and therefore the small parking lot will be unavailable for a portion of the school year to allow better access to addition site. They will open it however as construction allows.

- **Arrival/Recess and Dismissal Update- Sharon Hill and Sharon De Lorenzo**
- **Traffic Plan Update**

Parking: 3-hour parking can not be lifted on Huntington due to existing general traffic safety concerns.

Post Construction, there will be 6 spots in the small lot, 1 will be designated for handicapped parking.

Contact Josh Ringel and/or police department re: snow removal if snow is not cleared on sidewalks.

Requests are enforced equally and therefore, permits are not possible. Josh Ringel will explore whether signs "No Parking 7:00-3:00, except for GA faculty, could be placed on Montrose. Internal Parking Tags (similar to what the HS uses) would be created for teachers to place in cars if the "No Parking Signs" were approved by the village.

Parking on Brewster is available, but a bit of a walk. Can we reduce the lot on Montrose by 1 spot to make wider spots? 2 assigned spots for SH/SD + 1 more for the Head Custodian and can be used by the teacher who travel between buildings often.

Kindergarten parents will be allowed in the building for the first few weeks of school. A date will be set for parents to end the walk-in. Arrangements will be made for students who need additional time to adjust. This information will be communicated to kindergarten parents in a letter.

Entrances will be open as follows:

Sage - 8:15

Putnam - 8:25

Teacher Aides and custodians will be available to assist students out of cars in an effort to keep traffic flowing.

- **Building Preparation - Sharon H., Sharon D. and John Trenholm**

Can A/C from small special ed room be moved to one of the rooms without A/C-Stuart shared that A/C's don't move once they have placed. Issue with equity and costs associated with adding electrical.

Faculty has been packing; boxes have been made available, however they are not strong enough to hold heavy books so concerns have been communicated to German who has addressed the matter.

Google Doc for teachers - information on the readiness of rooms/corridors/general access during summer. Teachers should make arrangements with the district for space to do summer planning during the month of July. Contact Kim

- **Emergency Planning Update- Mike Spedaliere** - plans are updated and are being posted in rooms as appropriate. Training and drills will commence first week of school.

- **Open Items from Last Meeting - Stuart Matthey**

- **Communications Plan:** Stuart Matthey, Sharon Hill, Sharon De Lorenzo and Vicki Presser mapped out a timeline for communication across the year.

Sending something out to GA Neighborhood Association and will be sent out to neighborhood

Website will have links and before and after photographs

- **Other Safety Concerns - Group Discussion**

Memorial items: BBS and construction firm has list of items (groundhog, sign, benches)

Trees: can't save the large tree in front of the school

Other Safety Concerns: Safety vestibule (early August) 1 ½ weeks of work

- **To Do** - End of June/ early July meeting with Village, Police and Park East. To be held after crosswalk is changed to evaluate parking and traffic needs.

Conference Room availability - questionable - Some areas of the building will be closed off during abatement and therefore building access will be limited.

Parking plans for neighborhood

Montrose Parking lot -

- 6. Next Meeting Date: Wednesday, July 10th - 10:30 am**
Location: TBD (most likely at HS/District Office)

To Do :