

## **GREENACRES CONSTRUCTION SAFETY COMMITTEE**

**Minutes for  
August 27, 2019**

- **Introductions and Purpose of the Committee - Stuart Matthey**

Present:

Stuart Matthey - Assistant Superintendent for Business and Facilities	Sharon Hill - Principal
Sharon De Lorenzo - Assistant Principal	John Trenholm - Director of Facilities
Mike Paterra - Associate Director of Facilities	Nick Miller - Teacher
Joan Farella - Teacher	Lynne Torrey - Teacher
Carole Phillips - Teacher	Collette Martin - Teacher
German Garcia - Head Custodian	Mike Spedalieri- Chief of Safety Security and Emergency Management
Sgt. David Rosa - Scarsdale Police	- Village of Scarsdale
Rachel Krisbergh - Parent	Madelyn Landauer - Parent
Resa Lamadore - School Secretary	Mike Spedalieri - Chief SSEM

- **Project Update - Stuart Matthey, Gary Gonzalez, John Trenholm**

- **Parking Lot**
- **Student Egress**
- **Access to Playground - striping and fence gate**

- **Teacher Arrival - Sharon, Sharon and John**
- **Student Arrival - Sharon and Sharon**
- **Arrival/Recess and Dismissal Update- Sharon Hill and Sharon De Lorenzo**
- **Traffic Plan Update- Sgt Rosa**
- **Communications Plan**
- **Other Safety Concerns - Group Discussion**
- **To Do -**

6. **Next Meeting Date September 13th?? at 10:00 am**

Francesco: Work is on schedule, installing casework.

Two unforeseen issues resulted in a stop to the work. The construction crew hit ground water because of a shallow water table and also hit a sewer line. Needed direction from BBS to move forward. Outdoor construction is ongoing. Parking lot will not be ready before school. No timeline for restoring access. Contractors are prepared for the first day of school - knowledge of dropoff and pickup times.

Noise and dust monitoring to be set up before the first day.

Turnover schedule

All classrooms by the end of the week. Casework done and classrooms 4, 5, 6,7,7A,8,9,10 have been turned over. Moving in more classrooms by the end of the day 8/27. By end of tomorrow 8/28 all classrooms expected to be turned over.

Bringing over extra staff starting on Wednesday. 6-8 custodians Custodians - move boxes and furniture and unpacking and storage of materials into casework

Building open late on Wednesday, Thursday and Friday as needed. Open on Saturday and Sunday as well.

Hold off till find out what faculty needs are to determine when floors will be stripped. Floors may be scrubbed.

Will be having 3rd party hygienist to do indoor air quality test. Asbestos removal was done in some classrooms. Those rooms received clearance. Asbestos and lead free. Rooms will be retested for nuisance dust, asbestos and swipe samples for lead and other contaminants. 24 hour turn-around time. Anything abnormal will be addressed before school starts on Tuesday.

Cleaning of rooms will done today, Tuesday 8/27. After cleaning is complete, German and crew also wipe down surfaces. Hepa filters are being installed on Friday for air sources that come into the rooms. They are checked weekly. Francesco will go around with air quality checkers. This will be done also in rooms that did not have construction and gym. This is to address ongoing construction throughout the year. All ACs units get cleaned over the summer.

Port-a-potties being moved to staging area .

Old clocks will be replaced with new clocks

Blinds replaced with new shades.

Crosswalk will be created at Putnam across to the field. Completed by the start of school.

Punch List will be created and issues taken care of outside of the school day.

Arrival Aides: 5 total. 2 - Putnam; 2 Sage; 1 OMPR. Germans staff to assist - 1 on Putnam and 1 on Sage.

Currently - Construction focused on:  
Dewatering of parking lot area  
Excavating and forming out for footings for next couple of weeks  
No construction trucks scheduled to come in yet. Notification will be provided.

#### TO DO

Create google doc for teachers to schedule staff building access  
Update on Friday to parents  
PTA Meeting - Construction focus - phrasing for Gazette - let Maddy know  
Drive people to the website  
Share fire drill schedule with Francesco  
Get Francesco's contact information

Vestibule will be done over September, Fri, Saturday, Sunday  
Safety monitors starting at beginning of first school day.  
Transaction window is being installed.  
Lines for telephones - installation timeline for office  
Security cameras have been installed -

Next meeting September 13th.