

Scarsdale High School

Music & Performing Arts Department

APPLIED MUSIC LETTER OF INFORMATION

Students, parents, and private music teachers should be aware of the information on the Applied Music documents before enrolling. Please note the due dates for grade reports and practice journals. These are required, in addition to lessons, for earning credit.

PRIVATE MUSIC TEACHERS:

You should receive the following from each of your students participating in this program:

Four copies of the **Quarterly Grade Report**. Each quarterly grade should reflect only the work accomplished during that marking period. Please keep accurate records for your students. You must submit a completed form for each student to the Music & Performing Arts office before the close of each marking period. Any student not receiving a grade by the deadline will receive an “INCOMPLETE” for that quarter.

Due dates are listed below. Please adhere to them and submit via email to the Performing Arts Department Director: **Lforte@scarsdaleschools.org** Only forms mailed directly from you will be accepted. Students should not submit teacher grade reports.

Marking Period I: Wednesday, November 6, 2024
Marking Period II: Wednesday, January 29, 2025
Marking Period III: Wednesday, April 2, 2025
Marking Period IV: Wednesday, June 4, 2025

STUDENTS: **You must register for this course with your Dean after submitting your application.**

- The **Application for Applied Music Credit** must be completed and filed with the Performing Arts office by **October 2, 2024**.
- Your **Practice Record**, signed by a parent or guardian, must be submitted quarterly, via email to the Performing Arts Director: **Lforte@scarsdaleschools.org**. Please mark the due dates above, which are the same as the private teacher grade report due dates, on your calendar. A Google Classroom reminder will be sent.

If you have any questions, please contact Ms. Forte in the Music & Performing Arts Office.